

THE INGRAHAM ACADEMY OF ZOOPHARMACOGNOSY COURSE APPLICATION FORM

20 Hughenden Road, Clifton, Bristol BS8 2TT Phone: + 44 (0)117 9145689 Mobile 07853 378993:
email: caroline.ingraham@gmail.com www.ingraham.co.uk

Name of student: _____

Address: _____

Country: _____

Post code: _____

Contact Numbers: Home _____ Mobile _____

Email address: _____

Please indicate which you course you wish to enrol on:

Zoopharmacognosy Theory Bristol	£225.00	2010 September	30 th – 1 st
Practical One: Equine Bristol	£225.00	2010 October	2 nd – 3 rd
Essential oil Science Bristol	£225.00	2010 November	20 th – 21 st
Equine Bristol Practical Two	£225.00	2010 November	22 nd – 23 rd
Pharmacology Tutorial	£225.00	2010 November	24 th -25 th
Zoopharmacognosy theory Cambridge	£225.00	2011 February	26 th - 27 th
Practical One Small Animals	£225.00	2011 February	27 th Feb - March ^{1st}
Practical Two Small Animals	£225.00	2011 Early June	DTC

Students only need to take one of the above November science classes to obtain the diploma, although they can also do both.

On-line Courses: (£100.00 each)

_____ Essential Oils in Depth

_____ Botany and Secondary Metabolites

_____ The Pharmacology of Herbal Medicine

Payment Method:

Credit or Debit Card. If paying by card, please fill out the part below and return or call the office with your card details. Methods of card payment we can accept are (tick card type):

___ Mastercard ___ Visa ___ Visa Debit ___ Maestro or Solo

Card Number: _____

Start Date: _____ Exp. Date: _____ 3 digit (cvv) security

no: _____ Issue number (if paying by debit Card): _____

Cheque: If paying by cheque please make your cheque payable to:

Caroline Ingraham and send to Ingraham Academy of Zoopharmacognosy at the address above

Medical:

Please indicate whether you could be pregnant, suffer from epilepsy or any other relevant medical history.

I have read the attached terms and conditions of the course and enclose the relevant booking fee, along with the liability release.

Signed: _____ Date: _____

Print Name: _____

THE INGRAHAM ACADEMY OF ZOOPHARMACOGNOSY

TERMS AND CONDITIONS OF COURSE

The following outlines the general terms and conditions of the Practical Certificate and Diploma in zoopharmacognosy.

1. A deposit of 50% is required along with the booking form to secure a place on the course. Payment can be made by cheque or credit card. If paying by cheque please make it payable to Caroline Ingraham and send it to The Ingraham Academy, 20 Hughenden Road, Clifton, Bristol BS8 2TT United Kingdom. The remaining 50% is due one month before the start of your practical course.
2. Payment for the on-line study modules must be made in full 7 days before you wish to start the module.
3. Cancellation Policy: the full deposit will be forfeited for the practical sessions if you cancel within ten weeks of the start date of the practical session. Any refund before this time will incur a £25 administration fee. There is no refund applicable for the on-line courses once you have downloaded and/or received the course material.
5. Approval Policy: Acceptance is subject to application review and approval. A full refund will be given if application cannot be accepted.
6. The Ingraham Academy of Zoopharmacognosy reserves the right to amend the dates and locations for the practical sessions at any time. In the event of any change students will be provided adequate notice.
7. The Ingraham Academy of Zoopharmacognosy holds no responsibility or liability for students' personal belongings during practical sessions.
8. The Ingraham Academy of Zoopharmacognosy holds no responsibility if any personal injury is incurred during the term of the practical sessions.

THE INGRAHAM ACADEMY OF ZOOPHARMACOGNOSY

CODE OF ETHICS AND PROFESSIONAL CONDUCT

*The **Ingraham Academy of Zoopharmacognosy** has developed this Code of Ethics and Professional Conduct to ensure its members act with utmost integrity in dealing with the general public, veterinary surgeons, clients, students and fellow essential oil therapists. The **Ingraham Academy of Zoopharmacognosy** expects its members to follow this Code of Ethics, conducting themselves in an honest and professional manner at all times in order to maintain the highest standards.*

*All members of the **Ingraham Academy of Zoopharmacognosy** will be required to abide by the following:-*

1. Work within and respect the Protection of Animals Act 1911, the Veterinary Surgeons Act 1966, the Veterinary Surgery (Exemptions) Order 1962, the Animal Welfare Act 2006 and any other relevant law in effect now or in the future.
2. The practice of Zoopharmacognosy is not intended to replace veterinary care, therefore it does not diagnose, dose or treat, instead it facilitates an innate choice by the animal to select various compounds to restore health. The owner is taught how to continue to offer compounds for self-selection. The route health is always chosen by the animal.
3. A substance should never be imposed on an animal that has not selected it. This includes adding substances to food or inhalation devices or applying them topically to the body. Practitioners use natural products, so in most cases they have not been formally tested and therefore should be treated with the same rules as prescription medicine.
4. Whilst it is not a legal requirement to ask a vet's permission to hold a consultation with an owner about his/her animal, owners should be advised that their vet should be informed both of the animal's condition and of the consultation. This is a professional courtesy but more importantly supports the owner's duty of care and ensures that an animal will not miss out on veterinary care that it might need.
5. Maintain client confidentiality and abide by the Data Protection Act. Any information obtained during consultation must be kept in the strict confidence, unless the owner/ carer gives written permission for it to be shared with a veterinary surgeon or other interested parties.
6. Complete a full consultation before commencement of therapy and keep accurate records of your dealings with an animal and owner.
7. Recognise your primary obligation to the animal, always offering your skills to the best of your ability for the benefit of the animal. The animal's welfare is always of paramount importance.
8. Educate and encourage the owners' self-responsibility, taking an advisory role in supporting them in the health of their animal.

9. Be aware of any risks that might be posed by the handling of essential oils etc. by human clients with particular conditions, and advise accordingly.
10. Ensure all clients are treated ethically, professionally and within your professional competence.
11. Treat other health practitioners and colleagues with professional courtesy at all times, and act in an ethical and dignified manner.
12. Share professional knowledge, research and experiences with others to advance the information about zoopharmacognosy.
13. Members of the **Ingraham Academy of Zoopharmacognosy** will not adapt the guidelines of their training and will only educate animal owners and carers in the methodology of self-selection as recognised by the **Ingraham Academy of Zoopharmacognosy**.
14. All students and members of the **Ingraham Academy of Zoopharmacognosy** must ensure that they have a valid insurance policy allowing them to practice. You may be asked to produce your insurance certificate on request.

THE INGRAHAM ACADEMY OF ZOOPHARMACOGNOSY

AGREEMENT AND LIABILITY RELEASE

20 Hughenden Road, Clifton, Bristol. BS8 2TT. United Kingdom

Phone: + 44 (0)117 9145698, Mobile 07853 378993

email: caroline.ingraham@gmail.com www.ingraham.co.uk

I, _____, acknowledge that I have voluntarily applied to study zoopharmacognosy with the Caroline Ingraham and the Ingraham I Academy of Zoopharmacognosy (IAZ) which involves working with animals whilst they self-medicate themselves using essential oils, macerates, minerals, hydrolats and extracts.

As consideration for being permitted by Caroline Ingraham and IAZ to study this course, I hereby agree that I, my assignees, heirs, distributees, guardians, and legal representatives will not make a claim against, sue, or attach the property of Caroline Ingraham and IAZ or any of their agents, employees or affiliated organisations or the supplier of any of the above substances that I will use during the course of my studies for injury or damage resulting from the negligence or other acts, howsoever caused, by any employee, agent, or contractor of Caroline Ingraham and IAZ as a result of my participation in the above-referenced Course. I hereby release Caroline Ingraham and IAZ, and any of their agents, employees or affiliated organisations from all action, claims, or demands that I, my assignees, heirs, distributees, guardians, and legal representatives now have or may hereafter have for personal injury, death or property damage resulting from my participation in the above-referenced Course.

I further agree to indemnify, save and hold harmless Caroline Ingraham and IAZ, and any of their agents, employees or affiliated organisations and each of them from any loss, liability, damage or cost they, or any of them, may incur as a result of my attendance at or participation in the above-referenced Course. Furthermore, I agree that any case studies submitted as part of my studies will remain the property of Caroline Ingraham and the IAZ and that they may use them, in whole or part for inclusion on their website or in any other printed matter that they deem appropriate. I hereby waive any right that I may have to inspect and/or approve the finished product or products.

I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN MYSELF AND IAZ AND/OR ANY OF THEIR AGENTS, EMPLOYEES OR AFFILIATED ORGANISATIONS AND SIGN IT OF MY OWN FREE WILL. I AGREE THAT THIS AGREEMENT SHALL BIND ME, MY LEGAL REPRESENTATIVES, DISTRIBUTEES, GUARDIANS, ASSIGNS, HEIRS, AND NEXT OF KIN AND THAT IT MAY BE PLEADED IN BAR TO ANY LEGAL ACTION COMMENCED IN ANY COURT CONTRARY TO THE TERMS HEREOF.

This agreement is governed by the laws of England and Wales.

Signed: _____ Date: _____

Print Name: _____